



CITY OF EVANSTON

Lead Service Line Replacement

Public Works Agency
Water Production Bureau
555 Lincoln Street
Evanston, Illinois 60201
T 847.448.4311
TTY 847.448.8064

September 13, 2024

Re: 2024 Lead Service Line Private Side Replacement Pilot Project Update

Dear Property Owner and/or Resident,

We are pleased to inform you that funding has been secured and City Council has approved award of the construction contract to replace your lead service line. [Please join us for the virtual public meeting noted below to learn about next steps.](#) If you cannot attend the meeting, a representative from CDM Smith will contact you directly.

While the initial work for this project began in 2022, the grant agreement from the funding agency was not finalized until April 2024. Since then, staff has been working diligently to prepare the necessary documents for the bidding process to select a contractor. We appreciate your patience and continued cooperation as we work towards replacing your lead service line. This work is part of the City's long-term plan for providing our community members with clean and safe drinking water by removing lead from the distribution system, and your partnership is crucial to our success. Your service line will be replaced as part of this project at no additional cost to you.

Property owners and residents should be aware of impacts to the water service line. As part of this work, the City will be replacing the service line from the curb box (located in the parkway) to the meter inside the residence. Advanced notification is being provided so property owners can plan accordingly. A green door hanger notice was provided indicating that work on your property will begin in no less than 45 days. A 14-Day Notice will also be provided approximately 14 days prior to the commencement of work.

Next Steps

Virtual Public Meeting: The City will hold a virtual public meeting to give a project update, discuss what to expect during the replacement process, and to answer any questions or address concerns. This will also be an opportunity for property owners and/or residents to meet the project team. Below is the meeting information:

2024 Lead Service Line Private Side Replacement Pilot Project

Public Meeting

September 24, 2024
6:00 p.m. – 7:00 p.m. CT

Please go to the link below to join the webinar so you can view the presentation, or call in to join by voice only:

<https://meet.google.com/vor-hydp-jtw>

Dial: 1-657-231-8309 PIN: 524 232 932#

Schedule: Installation of services is expected to start as early as October 28, 2024 and last through Spring 2025. Inclement weather may delay some construction activities when it is determined to be unsafe to continue work during inclement weather. Your service should be replaced in only one day.

Verification of Participation: Within the coming weeks, a representative from CDM Smith, the consulting engineering firm hired by the City, will contact you to review the Right-of-Entry Form that you submitted in 2022 and confirm participation.

Pre-Construction Meeting: Following confirmation of participation, the Contractor will contact you directly to schedule a pre-construction meeting to discuss the planned replacement. During this meeting, the City representative (CDM Smith) and the Contractor will meet with the property owner to discuss: (1) timing of work, (2) method of work, (3) location of work, (4) interior areas to be cleared by property owner and/or resident prior to commencement of work, (5) restoration.

At the conclusion of the meeting, the property owner will be expected to sign a Property Owner Agreement (POA) form. The executed POA form will be required to proceed with the replacement.

Installation: The Contractor will notify property owners 48 hours and 24 hours in advance of initiating the replacement. During the replacement, the water service is expected to be shut down for approximately four (4) hours to complete the connection to the existing water service. The entire water service installation is expected to be completed within one day. During this process, the City representative will be present and available to answer any questions.

The final exterior restoration (installation of sodding) in the parkway will be completed in Spring 2025.

Post-Installation

Following completion of replacement, the resident will be provided with the following:

1. Point of Use (POU) Filter Pitcher and two replacement cartridges: The use of pitcher filters is recommended for approximately 6 months post replacement to mitigate lead exposure from disturbed particles during construction.
2. Flushing Instructions: It is important to flush all the pipes in your home following replacement. Flushing will remove any lead that may have entered the pipes in your home during construction.
3. Post Construction Lead Testing Kits: Residents will be sent a test kit to check the water quality three (3) months following replacement. Lead water testing is recommended three (3) to six (6) months post replacement to determine if appreciable lead is present in the drinking water.

We look forward to working with you to replace your lead service line. Should you have any questions or require any additional information, please do not hesitate to reach out to Hibo Mohamed at hmohamed@cityofevanston.org or 847-448-8215.

Sincerely,



Paul Moyano, P.E., PMP
Senior Project Manager – Water and Sewer